VENMO: COLLECTING 7TH TRADITION

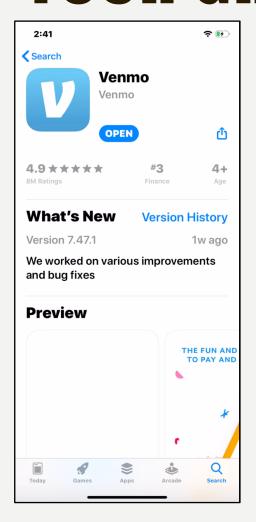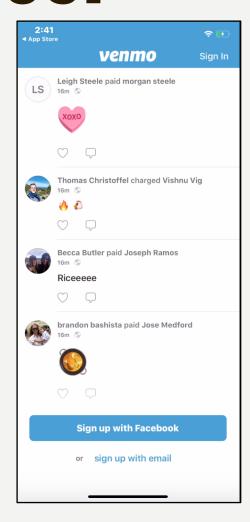## BOULDER AREA OF NARCOTICS ANONYMOUS
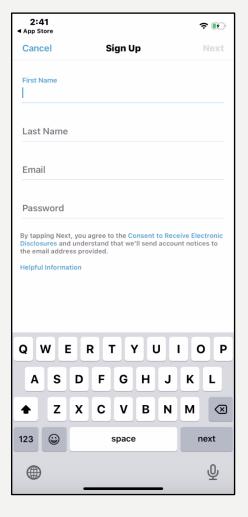
EVERY NA GROUP OUGHT TO BE FULLY SELF-SUPPORTING, DECLINING OUTSIDE CONTRIBUTIONS.
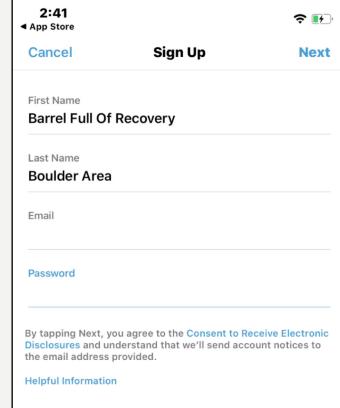
CREATING A VENMO ACCOUNT FOR YOUR GROUP

Download the Venmo app from the App Store (IOS) or Google Play Store (Android).

Click "sign up with email at the bottom of the page"

- When naming your group's Venmo account, use a "first & last name" that easily identifies your group.

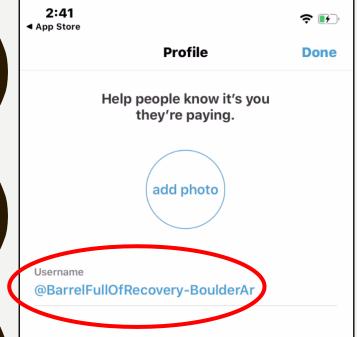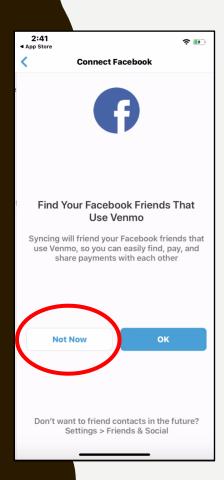- Enter an email and password that is easy to remember. Some groups have opted to use their treasurer's personal email or have created an email account for the group. <u>This is up to the conscience of your group.</u>
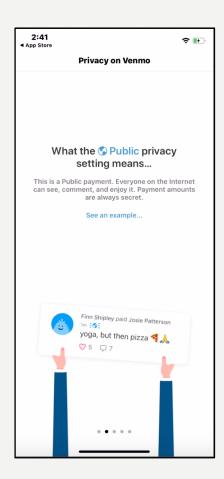
- Remember, you can always change the email and password later, as treasurer position is rotated.

Profile **Done**

Help people know it's you
they're paying.

add photo

Username
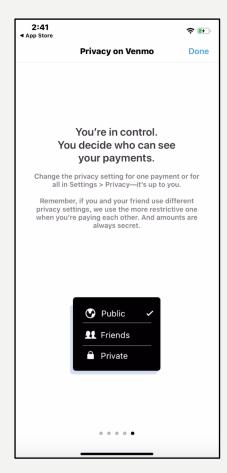@BarrelFullOfRecovery-BoulderAr

- • - After verifying Privacy policies, enter a valid cell phone number that can be used to receive a text message verification. Again, this can be the treasurer's # or any other trusted servant and the # can be changed at a later date if needed.

- • - An @username will be automatically generated, based on the name that you entered for your profile information. Please make sure that the username displayed is something that will be easily remembered, and something that will easily identify your group as well. You can change your @username under Settings→ Preferences→ Edit Profile if needed.
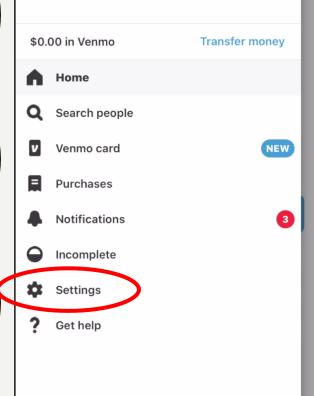
VENMO, PRIVACY, & ANONYMITY

- **We know that anonymity is important to Boulder Area groups. Here are some suggestions to protect anonymity while using Venmo with your group:**
  - **Do NOT connect Facebook (this would allow group activity to be seen publicly on Facebook)**
  - **The default setting on Venmo is "Public" which means all transactions in your group's Venmo, including the names of members who contribute would be available for anyone on the internet to see.**
    - **IN ORDER TO MAKE THESE TRANSACTIONS PRIVATE, YOU HAVE TO MANUALLY CHANGE THIS SETTING.**
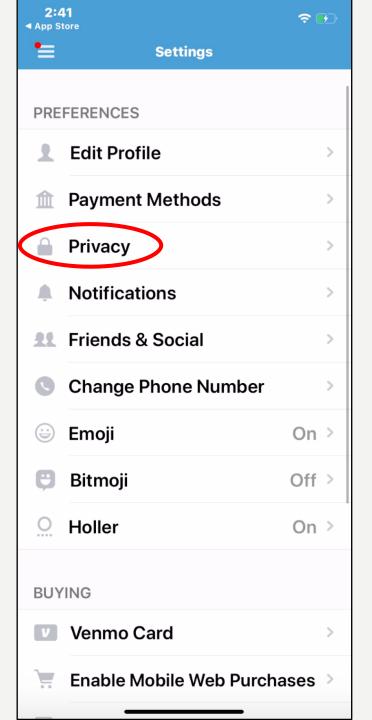
Screen 1 (Profile menu):

BB

Barrel Full Of Recovery
Boulder Area

@BarrelFullOfRecovery-BoulderAr

$0.00 in Venmo   Transfer money

🏠 Home

🔍 Search people

Ⅴ Venmo card   NEW

🧾 Purchases

🔔 Notifications   3

⊘ Incomplete

⚙️ Settings

❓ Get help
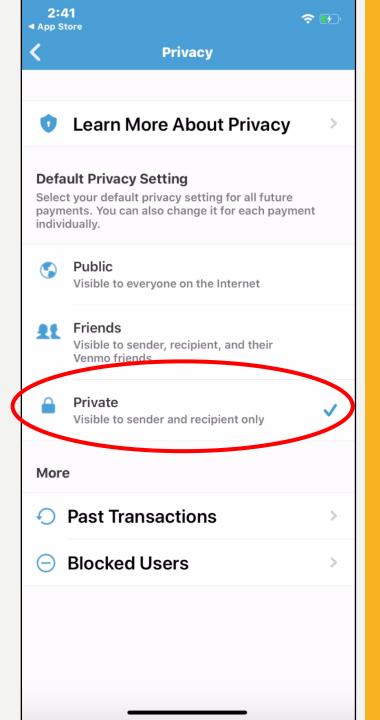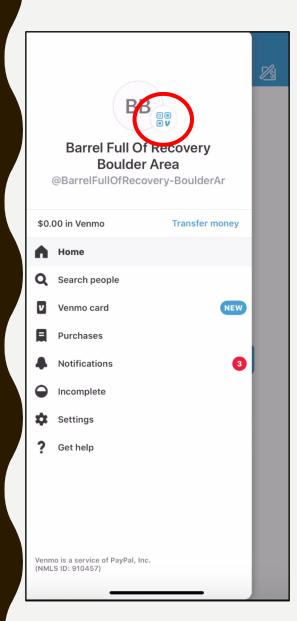
Venmo is a service of PayPal, Inc.
(NMLS ID: 910457)

Screen 2 (Settings):

PREFERENCES

👤 Edit Profile   >

🏛️ Payment Methods   >

🔒 Privacy   >

🔔 Notifications   >

👥 Friends & Social   >

📞 Change Phone Number   >

🙂 Emoji   On >

😀 Bitmoji   Off >

Holler   On >

BUYING

Ⅴ Venmo Card   >

🛒 Enable Mobile Web Purchases   >

Screen 3 (Privacy):

🛡️ Learn More About Privacy   >

Default Privacy Setting
Select your default privacy setting for all future payments. You can also change it for each payment individually.

🌐 Public
Visible to everyone on the Internet

👥 Friends
Visible to sender, recipient, and their Venmo friends

🔒 Private
Visible to sender and recipient only   ✓

More

↩ Past Transactions   >

⊖ Blocked Users   >
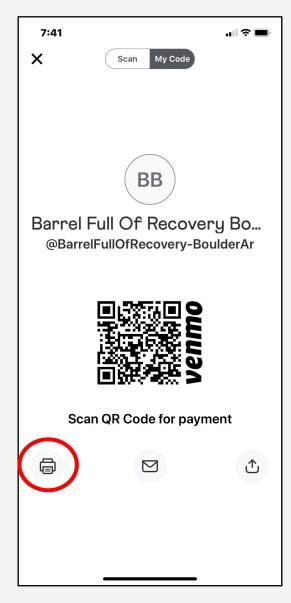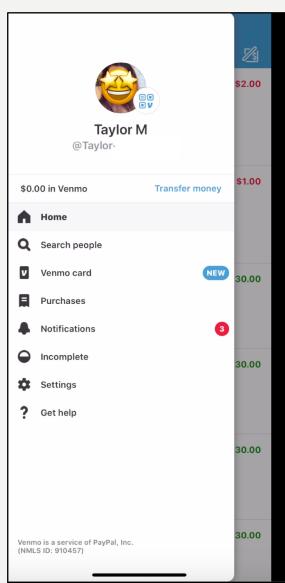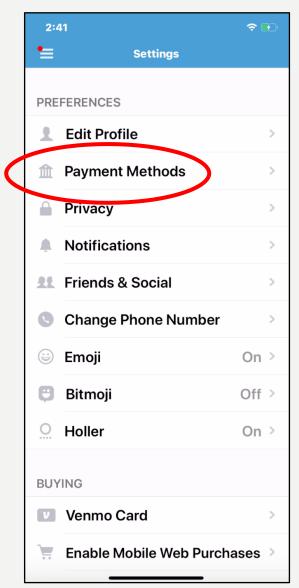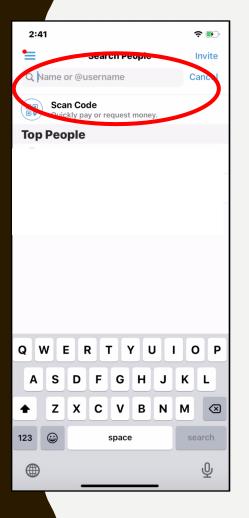
PASSING THE VENMO "BASKET"

- You will need to display the group's @username during your meeting for members to make 7th tradition contributions.

- You can easily print flyers that have your group's @username and a QR code.

- You can find this page, by clicking on the Menu button (three bars) in the top left and then clicking on the icon next to the group's profile picture.
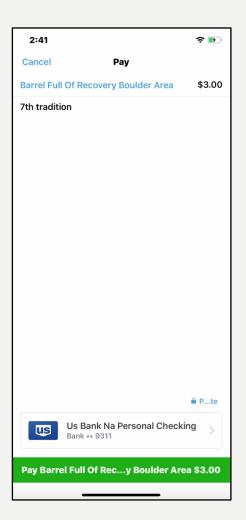
MEMBER CONTRIBUTIONS

- **In order for members to contribute through Venmo, they must have a personal Venmo account linked to a bank account or credit/debit card.**

- **They can add a bank account or credit/debit card to their account under Settings → Payment Methods → Add Bank or Card**
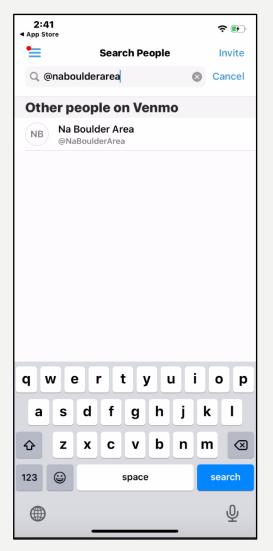
- **Have members search for your group's @username or scan the QR code by going to Menu → Search People**

- **Members will need to click "Pay or Request" and enter in the amount they wish to contribute, fill in the "What's it for?" box and press the green pay button. Hooray! You've got yourself 7th tradition funds.**
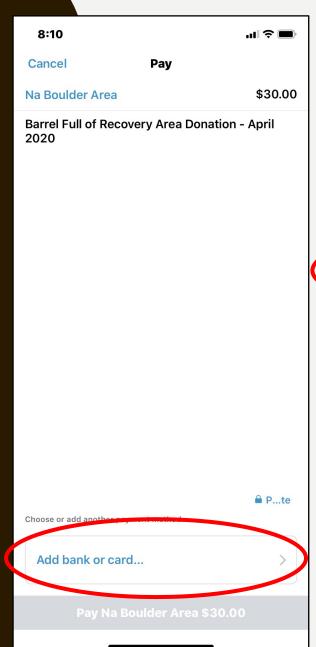
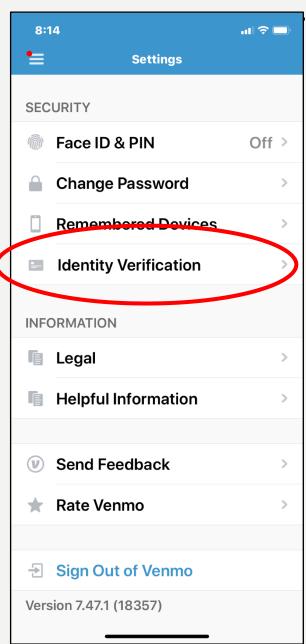# DONATING 7TH TRADITION FUNDS TO THE BOULDER AREA SERVICE COMMITTEE

- **You and your group are autonomous in deciding how to collect, distribute, & donate 7th tradition funds. If your group chooses to donate to the Boulder Area Service Committee ("Area") you can do so directly through Venmo.**

- **The BASC @username is:**

@naboulderarea

In order for your group to send funds to @naboulderarea you will have to do one of the following:

- **Link a bank account or credit/debit card to the group's Venmo account.**

- **Complete the "Identify Verification" form in the Venmo app to send the group's "Venmo Balance" without linking a bank account or credit/debit card.**

  - From Venmo: *"The US Patriot Act requires Venmo to implement a Customer Identification Program (CIP). Each country or region has specific CIP requirements for the collection of customer data. Some examples of the information we collect and verify can include your name, physical address, date of birth, and National/Tax ID number (SSN/ITIN). To verify your identity, we use a National Database to obtain a positive match of legal name, address, date of birth, and SSN/ITIN."*

WE NEED TO DO WHAT?!

Because groups are autonomous, **BASC** is not in the position to make recommendations to groups for whether or not to link personal or create group bank accounts or complete the Venmo Identity Verification Process – this should be decided through group conscience.

Financial accountability and responsibility is every member's business. Be sure to establish guidelines within your group as to how 7th tradition funds will be managed (cash, Venmo, or otherwise).

Here are some resources we think might be helpful for you and your group when making these financial decisions:

- **NA World Services Bulletin #32: USA banking, EIN and tax liability**

    - https://www.na.org/?ID=bulletins-bull32

- **NA World Service Bulletin #21: the generation of funds (fundraising) and the seventh tradition in narcotics anonymous**

    - shorturl.at/mpAEF

- **IP No. 24 Money Matters Self-Support in NA**

    - shorturl.at/eFPW7

- **IP No. 28 Funding NA Services**

    - shorturl.at/hoLT4